

- I. Call to Order By Board Secretary**
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee		
2. Evan Gentry	Board Trustee		
3. Sean Hewitt	Board Trustee		
4. Susan Jackson	Board Chair		
5. Molly Larobina	Board Vice-Chair		
6. Mariu Reynoso	Board Trustee		
7. Anna Seewald	Board Trustee		
8. Anju Thomas	Board Trustee		

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director		
Hector Alvarez	Assistant Education Director		
Michael Falkowski	SBA/ Board Secretary		
Peter Creekmore	Teacher Representative		

- IV. Pledge of Allegiance**
V. Trustee Election Results, Nomination(s) and Induction

- Anne Norris
- Shamara Gatling-Davila
- Christopher Coulthard

VI. Swearing In of New Trustee(s)

VII. Roll Call with Full Board

Voting Members	Role, Term Expires	Present	Absent

VIII. Nomination and Election of Board Officers

For Board Chairman

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent

For Board Vice Chairman

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent

IX. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **July 20, 2017** meeting.

X. Reorganization Motions

1. Regular Meeting Dates – 2017/2018 School Year

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2017/2018 school year in accordance with 18A:10-6. Meetings will be held in the school’s Media Center.

Day	Date	Time	Notes
Thursday	July 20, 2017	5:30 PM	Regular Meeting
Thursday	August 17, 2017	5:30 PM	Regular Meeting
Thursday	September 21, 2017	5:30 PM	Regular Meeting
Thursday	October 19, 2017	5:30 PM	Regular Meeting, HIB Report
Thursday	November 16, 2017	5:30 PM	Regular Meeting
Thursday	December 14, 2017	5:30 PM	Regular Meeting
Thursday	January 18, 2018	5:30 PM	Regular Meeting
Thursday	February 15, 2018	5:30 PM	Regular Meeting
Thursday	March 15, 2018	5:30 PM	Regular Meeting
Thursday	April 19, 2018	5:30 PM	Regular Meeting, HIB Report
Monday	May 14, 2018	5:30 PM	Regular Meeting
Thursday	June 21, 2018	5:30 PM	Regular Meeting

Board Retreat Dates:

2. Special Meetings

RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2017/2018 school year, may be called 48 hours or more prior to the meeting by giving written notice of the date, time, location and agenda (if known) of the special meeting, and also whether formal action may or may not be taken.

3. Appoint School Business Administrator/Board Secretary

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Business Administrator/Board Secretary for the 2017/2018 school year for \$0.00. In Michael Falkowski's absence Dr. Brian Falkowski will serve as the Acting Board Secretary for \$0.00.

4. Eliminate Treasurer of School Monies

Whereas, Chapter 39, P.L. 2010 makes the position of treasurer of school moneys optional and
Whereas, it is the wish of the Greater Brunswick Charter School Board of Trustees to not appoint a treasurer of school moneys and

Whereas, the School Business Administrator possesses the proper certifications and qualifications to assume the duties of the treasurer of school moneys

Now Therefore Be it Resolved by the Greater Brunswick Charter School Board of Trustees, County of Middlesex, NJ, as follows:

1. The School Business Administrator shall receive and hold in trust all school moneys belonging to the district from whatever source derived free of any control by the governing body of the municipality.

2. The School Business Administrator shall direct the deposit of school moneys or such part thereof as may be designated in any bank of banking institution of this State designated by it as depository of school moneys, which may include the State of New Jersey Cash Management Fund, MBIA Cash Management Fund and NJARM Cash Management Fund.

3. The School Business Administrator shall, upon depositing the same therein, be relieved from liability for any loss thereof which may be caused by reason of the deposit.

4. The School Business Administrator shall be bonded in such amount and with such surety as the board shall direct.

5. The School Business Administrator shall keep a record of the sums received and paid out by him/her in accordance with the uniform system of bookkeeping prescribed by the State Board.

6. The School Business Administrator shall, upon ceasing to hold the office of School Business Administrator, pay over the balance of school funds remaining in his/her hands to his/her successor in office.

5. Adoption of Code of Ethics

RESOLVED, that the Greater Brunswick Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2017/2018 school year.

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

L.2001,c.178,s.5.

6. Adoption of Policies

RESOLVED, that the current board policies adopted by the Greater Brunswick Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2017/2018 school year.

7. Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Public Agency Compliance Officer (PACO) and Custodian of School Records for the 2017/2018 school year.

8. Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees approves the Resolution to appoint **Victor Calderon** as Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator for the 2017/2018 school year.

9. Depository of Funds

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees upon the recommendation of the Education Director, approves **PNC Bank** as the depository of funds for the 2017/2018 school year.

10. Newspaper of Record

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees upon the recommendation of the Education Director, herewith designates **Home News Tribune** as the official Newspapers of Record; be it Resolved the official Website is **greaterbrunswick.org** for the 2017/2018 school year.

11. Authorize the School Business Administrator to Audit and Education Director to Approve Bill Payments

BE IT RESOLVED: that the Greater Brunswick Charter School, Board of Trustees upon the recommendation of the Education Director, herewith designates the School Business Administrator/Board Secretary with the approval of Education Director, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2017/2018 school year.

12. Authorize Payment of Bills Between Meetings

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2017/2018 school year.

13. Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints **Ms. Vanessa Jones** as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 and Title IX Officer and Substance Awareness Coordinator for the 2017/2018 school year.

14. Appoint an Section 504 Administrator, Homeless Liaison & SEMI Coordinator

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints **Ms. Vanessa Jones** as the Section 504 Administrator, pursuant to N.J.A.C 6:4-1.4 and Homeless Liaison and SEMI Coordinator for the 2017/2018 school year

15. Appoint a Section 504 Compliance Officer

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints **Ms. Martha Goz** as the 504 Compliance Officer, pursuant to Section 504-1973 Rehabilitation Act, for the 2017/2018 school year.

16. Appoint a HIB/Anti-Bully Coordinator

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints **Ms. Carmen Rine** as the HIB/Anti-Bully Coordinator for the 2017/2018 school year.

17. Appoint a School Purchasing Agent

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby appoints **Michael Falkowski** as Qualified Purchasing Agent with a Bid and Quotation Threshold to \$40,000 and \$6,000 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3(c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A11-6.1 (a) and N.J.S.A 18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2017/2018 school year.

18. Authorize purchases below 15% of the Bid Threshold without competitive quotations
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the authorization of purchases below 15% of the Bid Threshold may be made without competitive quotations for the 2017/2018 school year.
19. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2017/2018 school year.
20. Resolution to authorize the Education Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby authorizes the Education Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2017/2018 school year.
21. Establish a Business Office petty cash fund with a maximum balance of \$300 in cash and the maximum disbursement from petty cash at \$50.00.
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the establishment of petty cash with a maximum of \$300 and a maximum single cash disbursement of \$50.00, for the 2017/2018 school year.
22. Appoint External Audit Firm
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the appointment of **Olugbenga Olabintan, CPA** to prepare the school's Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2015, at a cost not to exceed \$17,000.
23. Appoint Board Attorney
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the appointment of **Johnston Law Firm LLC** as vendor to provide legal services for the 2017/2018 school year at a cost not to exceed \$18,375.
24. Resolution to Appoint Architect of Record
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the appointment of **Parette Somjen Architects** as Architect of Record for the 2017/2018 school year.
25. Approve Voluntary Payroll Deduction Companies
 BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the following voluntary deduction companies for the 2017/2018 school year:

403B	AXA Equitable, First Investors, Mass Mutual
FSA	Benefit Tax Link

26. Approve NJ Uniform Chart of Accounts

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the NJ Uniform Chart of Accounts for the 2017/2018 school year.

27. Approve School Physician Services

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves **Access Compliance LLC** for school physician services for the 2017/2018 school year at a cost not to exceed \$1600.

28. Cooperative Purchasing

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services, Ed-Data Services, Middlesex County Cooperative, & Hunterdon County Cooperative for 2017/2018 school year.

29. Approve New Jersey State Health Benefits, State of NJ as the Medical Broker of record for Medical and RX Insurance Coverage

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, to Contract with Approved New Jersey State Health Benefits, State of NJ as the Medical Broker of record for Medical and RX Insurance Coverage for 2017/2018

30. Approve Private Insurance Broker of Record

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, to approve **Fortitude Insurance** as Insurance Broker for private Medical, Prescription and Dental Insurance (when not participating in the NJ State Benefits) for the 2017/2018 school year.

31. Approve Insurance Broker of Record for Property and Casualty, and Workers Compensation Insurance

BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, to approve **Fortitude Insurance** as the Insurance Broker of Record for Property and Casualty, and Workers Compensation for the 2017/2018 school year.

XI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **June 15, 2017**.

XII. Public Comment

XIII. Correspondence

XIV. Reports

1. Director's Report
 - i. Student Data
2. EVVRS Report

Motion to accept Director's and EVVRS Report.

XV. Closed Session (if necessary)

XVI. Motions for Approval

1. Finance

- a. Bills List: Approve Bills List from June 16, 2017 to July 20, 2017.
- b. Payroll: To approve the following payrolls:

June 15, 2017	\$190,126.33
June 27, 2017	\$201,690.02
July 14, 2017	\$47,589.99

- c. To approve FY18 IDEA Application – BASIC - \$87,926, Preschool - \$1,341

2. Buildings & Grounds

3. Personnel

- a. To approve the following resignations:
 - i. Nurse Lynne – effective June 30, 2017
- b. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
Lilia Fabila-Guilbot	Family Coordinator Enrichment Cluster Coordinador FLN Cooridnator	\$40,000, 10-month \$2772 Stipend \$6000 Stipend	September 1, 2017
Natalia Arbelaez	Dual Language Teachers	Level 1BA - \$48,670	September 1, 2017
Lirizell Bello	Long Term Sub – Dual Language Teacher	Level 6MA - \$52,360	September 1, 2017
TBD	Nurse		
TBD	Teacher – 6 th Grade Teacher		

- c. To approve the following FY18 stipends:

Name	Title	Salary / Rate
Kelly Sadowski	Website Maintenance	\$3000

4. Curriculum/Special Education

- a. To approve the proposal with Curriculum Associates to provided I-Ready Licenses at a cost of \$16,900.

5. Policy/Miscellaneous – NONE

- a. To accept the Annual Report for the 2016/2017 school year.

XVII. Enrollment Report

Grade	FY18 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List 2017/2018
K	44	44												28
1	44	43												18
2	44	42												10
3	44	43												21
4	44	43												7
5	44	41												11
6	44	44												8
7	44	43												3
8	42	42												2
Total	394	385												108

XVIII. Committee Reports

1. SRC
2. Community and Development
3. Finance and Facilities
4. Governance

XIX. New Business

XX. Closing Comments

XXI. Action Items

- Next Board Meetings: 8/23/17, 9/21/17, 10/20/17, 11/17/17, 12/15/17, 1/19/18, 2/16/18, 3/16/18, 4/20/18, 5/11/18, 6/15/18

XXII. Adjournment

XXIII. Closed Session (if necessary)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Molly Larobina					
Christopher Coulthard						Mariu Reynoso					
Evan Gentry						Anna Seewald					
Sean Hewitt						Anju Thomas					
Susan Jackson						Choka Yogalingam					

- I. Call to Order By Board Secretary 542 pm**
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
Claudia Avarado	Board Trustee		X
Christopher Coulthard	Board Trustee	X	
Evan Gentry	Board Trustee	X	
Sean Hewitt	Board Trustee	X	
Susan Jackson	Board Chair	X	
Molly Larobina	Board Vice-Chair	X	
Mariu Reynoso	Board Trustee		X
Anna Seewald	Board Trustee		X
Anju Thomas	Board Trustee		X
Choka Yogalingam	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

- IV. Pledge of Allegiance**
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 15, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado					X	Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso					X
Evan Gentry		X				Anna Seewald					X

Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 11, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado					X	Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso					X
Evan Gentry		X				Anna Seewald					X
Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

VII. Public Comment

Lynne McGlue – Read a prepared statement to the Board regarding negotiations.

Jennifer Banks – Read a prepared statement to the Board of her experience with Greater Brunswick Charter School and why she chose to work at the school.

March Gaas – Read a prepared statement to the Board regarding negotiations.

Zoe Coleman – Read a prepared statement to the Board regarding negotiations.

Erica Vanette – Informed the Board of her credentials, stated she could not afford higher cost of insurance on her salary.

Lynne Hoo – Informed the Board of a personal health care experience and that without the health care she would either be bankrupt or dead.

Lilia Fabila-Reyes – Read a prepared stated to the Board regarding negotiations.

Rohna Hales (TA) – Informed the Board she loved the school, asked the Board to consider what they would want their family to have and that they should want the same for the staff.

Peter Creekmore – Read a prepared statement to the Board regarding negotiations.

Lynne McGlue – Read a prepared statement from other employees who could not be at the meeting.

Commented about the health benefits and negotiations.

VIII. Correspondence

IX. Reports

1. Director’s Report

- Ms. Jones presented the Director’s report to the Board.
- Mr. Alvarez presented the GBCS bilingual plan.

2. HIB Report – no HIB reports for the month of June, only 4 for the year, of which only 1 was proven

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald					X

Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

Motion to approve the GBCS bilingual plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald					X
Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

X. Closed Session – 6:34pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald					X
Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

Topics:

- Negotiations
- Student/Staff matters
- Staff evaluation

Adjourn Closed Session and Open Public Session – 8:29pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry	2 nd	X				Anna Seewald					X
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

XI. Motions for Approval

1. Finance

- a. To approve the April & May 2017 Board Secretary Report.
- b. To approve the April & May 2017 Treasurer Report.
- c. To approve transfers through the month May 2017.
- d. Bills List: Approve Bills List from May 12, 2017 to June 15, 2017.
- e. Payroll: To approve the following payrolls:

May 15, 2017	\$190,266.48
May 30, 2017	\$194,911.50
June 15, 2017	\$190,126.33

- f. RESOLVED, The Greater Brunswick Board of Trustees hereby approves the submission of grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's "NJEIF or ERIC North" Subfund for the purposes described in the application, in the amount of \$2500 for the period July 1, 2017 through June 30, 2018.
- g. To approve the contract with School Business Office for the 2017-2018 school year to provide School Business Administrator services at \$7,200/month, frozen at 2014-2015 rate.
- h. To approve the contract with Johnston Law Firm LLC for the 2016-2017 school year to provide legal services at the following rates: Principals & Counsel - \$275/hr; Associated - \$235/hr; Paralegals and Law Students - \$115/hr

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry	2 nd	X				Anna Seewald					X
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

2. Buildings & Grounds - NONE

3. Personnel

- a. To approve/ratify the hiring of the following afterschool substitutes:
 - Alejandro Suastegui - \$15/hr start May 8, 2017
 - Monica Gonzalez - \$15/hr start May 8, 2017
- b. To approve hiring the following Summer Academy staff:

Teacher	Grade	Salary	Start Date
Chad Schubert	Pre-K	\$2747 stipend	July 5, 2017
Christine Rozycki	Kindergarten	\$2747 stipend	July 5, 2017
Lilia Fabila-Reyes	Kindergarten	\$1648 stipend	July 5, 2017
Joelle Mah	1 st Grade	\$2747 stipend	July 5, 2017
Lyubov Dubinina	2 nd Grade	\$2747 stipend	July 5, 2017
Gail Lewis	2 nd Grade	\$1648 stipend	July 5, 2017
Stephani Estrella	3 rd Grade	\$2747 stipend	July 5, 2017
Caitlin Mitchell	3 rd Grade	\$2747 stipend	July 5, 2017
Daniela Garay	4 th / 5 th Grade	\$2747 stipend	July 5, 2017
Kristina Markel	4 th / 5 th Grade	\$2747 stipend	July 5, 2017
Nathan Burr	6 th / 7 th Grade	\$2747 stipend	July 5, 2017
Erica Yvonnet	6 th / 7 th Grade	\$2747 stipend	July 5, 2017
Lisa Poricelli	LLI	\$2747 stipend	July 5, 2017
Rona Hales	Reading Program / Middle School required / fill-in sub	\$1648 stipend	July 5, 2017
Total (2017):		\$35,161	
Total (2016):		\$37,258	
Savings:		\$2,097	

- c. To approve the rehire of the following staff members for the 2017-2018 school year, frozen at 2016-2017 salaries:

Name	Position	Salary
Kristine Johnson	Asst. to the SBA	\$53,560.00
Kelly Sadowski	Administrative Assistant	\$50,000.00

	Website Maintenance Stipend	\$3,000
TBD	Family Coordinator	\$ TBD
Carmen Rine	Dean of Students	\$70,000.00
Alejandra Suastegui	Receptionist	\$30,294.36
Linda Seidenstien	Literacy Coach	\$55,837.29
Alex Benanti	Treasurer	\$6,000.00
George Newton	Technology Specialist	\$82,400.00
Victor Calderon	Head Custodian	\$50,000.00
Yaniris Flores	Custodian	\$36,365.60
Francisca Rodriguez	Custodian	\$32,526.58

- d. To approve the resignation of Ms. Ana Perez effective August 7, 2017.
- e. To approve the following new hires:
 - i. Chad Schubert, Teacher, Step 5BA - \$50,036, start date: 9-1-2017
 - ii. Daniel Cyckowski, MS Social Studies Teacher, 1BA - \$48,670, start date: 9-1-2017

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald					X
Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

4. Curriculum/Special Education

5. Policy/Miscellaneous

- a. To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the May 11, 2017 regular board meeting.
- b. To approve the 2017-2018 School Calendar.
- c. To approve Charter Agreement with the State of NJ.
- d. To approve the July 2017 Regular Board Meeting date of Thursday, July 20, 2017 at 5:30pm.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry	2 nd	X				Anna Seewald					X
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

XII. Enrollment Report

Grade	FY17 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List 2016/2017
K	44	44	44	44	44	44	44	44	44	44	44	44	44	28
1	44	44	43	43	43	43	43	43	43	43	43	43	43	18
2	44	44	44	43	44	44	44	44	44	44	44	44	44	10
3	44	44	43	43	43	43	43	43	43	43	43	43	43	21
4	44	44	44	44	43	44	44	44	44	44	44	44	44	7
5	44	44	44	44	44	44	44	44	44	44	44	44	44	11
6	44	44	45	46	45	46	46	46	46	46	46	46	46	8
7	44	44	44	43	43	43	43	43	43	43	43	42	42	3

8	42	42	43	43	43	43	43	43	43	43	43	43	43	2
Total	394	394	394	393	392	394	394	394	394	394	394	393	393	108

XIII. Committee Reports

1. School Review – Multiple meetings held since last meeting, working on school wide plan – report provided to Board
2. Community Outreach – Met to work on goals.
3. Development – Ms. Jackson congratulated Ms. Seewald and Ms. Thomas on the 1st Annual Fund Raising Dinner
4. Finance & Facilities – No updates.
5. Governance – Ms. Jackson commented on the Board Retreat held last weekend.

XIV. New Business - NONE

XV. Closing Comments – Ms. Jackson commented that this will be Mr. Yogalingam’s last Board meeting. The Board went around the table and thanked him for his service to the school. Mr. Reynoso thanked Mr. Hewitt for his presentation on Saturday. Mr. Creekmore commented on the 8th Grade class trip and negotiations.

XVI. Action Items

- Next Board Meetings: **2017** – July 20, 2017

XVII. Adjournment – 9:01 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	1 st	X				Mariu Reynoso		X			
Evan Gentry	2 nd	X				Anna Seewald					X
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

XVIII. Closed Session (if necessary)

July 14, 2017

74 Franklin Drive
Plainsboro, NJ 08536

Dear Administrators and Board of Directors:

As many of you know, I have struggled with the decision to retire, hoping the feeling of "this is the right time" would guide me. Since that did not happen, I have decided to take the plunge into the next chapter of my life and officially retire October 1, 2017.

Thank you for the opportunity to be employed at the Greater Brunswick Charter School. I have worked with amazing teachers and have learned and grown from all of them. GBCS has been my safe and happy place and provided me with new teaching skills, support and wonderful relationships with students, faculty members and families. I know I will miss these experiences but have lots of great memories that I will keep close to my heart.

If I can be of any assistance prior to my departure, please let me know how to help provide a smooth transition.

Sincerely,

Lynne Reingold-Hoo

Greater Brunswick Charter School

Thursday, July 20, 2017

Director's Report for the Board - By Vanessa Jones

End of the School Year

The end of the school year was filled with exciting accomplishments and events:

- Writing celebrations
- Math Fair
- Girl Scout Bridging ceremony
- 8th Grade Dinner
- 8th Grade Graduation
- Field Day
- Spring Concert
- Yearbook Signing Event
- GBCS Walkathon
- Progress Summaries
- Celebration for Ana Perez Jandrisovits
- TCNJ ESL Summer Academy workshops for six GBCS staff members



Graduation 2017



Yearbook Signing



Walkathon



Spring Concert



8th Grade Dinner



Field Day



Hiring

The hiring committees have been working diligently over the last month. We are happy to recommend hires for Dual Language, 6th Grade English Language Arts, and Family Coordinator. We may have a recommendation for School Nurse before the July 20 meeting. We still have a couple more hires to complete. Thank you to the teachers and parents who graciously participate in the hiring committee!

In the Works

This summer the office crew is working at full speed. We are completing year-end reports and preparing for the new school year at the same time. The Annual Report is due to the DOE and our founding sending district schools on Aug. 1. We are making changes to our school schedule in order to increase literacy time. We are writing and revising our Title 1 School Wide Plan to reflect our current goals. We are working on our professional development plan, aligning the work and support we do to our goals.

Summer Curriculum Work

Our Literacy and Data Coach, Linda Seidentstein is working with select teachers on curriculum development, focusing on Science and Social Studies.

Summer Academy

The summer academy is underway! Students are focusing on the theme, the great outdoors, while building their reading and writing skills.



Vanessa's last Kindergarten Class



Mauricio's Tribute to Ana Perez



ESL Workshops at TCNJ – Cherie Schulek



Bridging Ceremony



Math Fair – 6th Grade



Other PD and Accomplishments:

- Contract Negotiations are underway.
- Benchmark/Unit assessment data was compiled and is beginning to be analyzed. We will share the data on July 20. You can see the PPT in the board packet.

Appreciations:

- We are very grateful to all of the volunteers at GBCS!
- Thank you to everyone who supported the walkathon and 8th grade graduation.
- Thank you to the custodians for the great work they do over the summer.
- Thank you to the GBCS staff for all that they do for our students, families, and school!
- Thank you to Nurse Lynne McGlue for sharing her skills, talents, and dedication with the GBCS community. She was a key member of our school and will be greatly missed!

Important Dates:

- * July 5 = Summer Academy started
- * July 17 – 20 = Reimagining Education Summer Institute for VJ and HA.
- * July 20 = Board Meeting
- * Aug 1 = National Night Out
- * Aug 17 = Board Meeting?
- * Aug 24 & 25 = New Teacher Orientation
- * Aug 30, 31, Sept. 5 = All Staff Orientation
- * Sept. 6 = Students Return -1st Day
- * Sept. 20 = Back to School Night

Standardized Assessment Data:

***Unit Assessments-Benchmarks**

Academic Year 2016-2017

***PARCC**

Academic Year 2016-2017,
compared to 2015-2016 and 2014-2015

Note: 2016-2017 PARCC data is draft data.

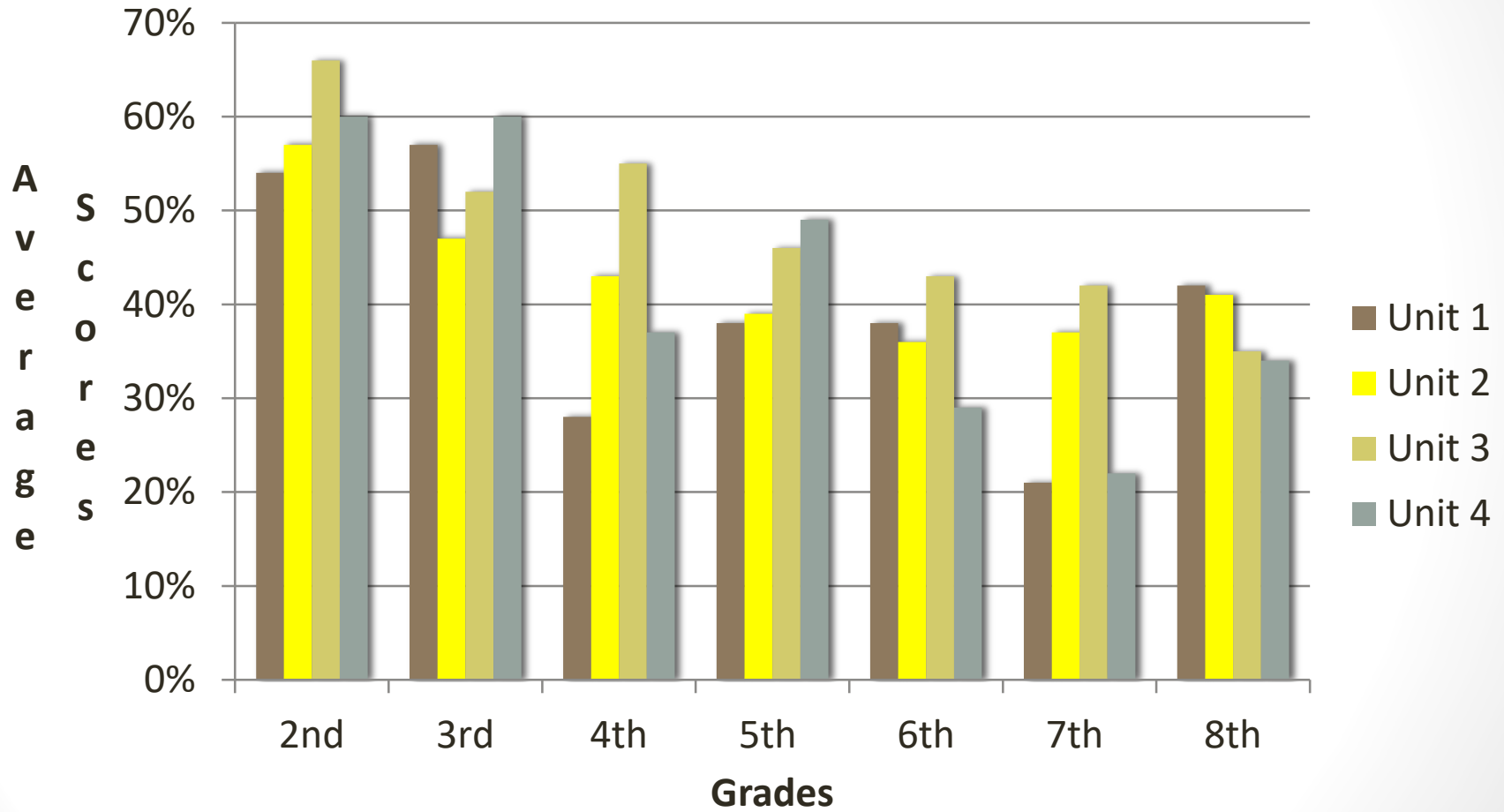
Unit Comparison – Academic Year 2016 & 2017

ELA – English Language Arts - Unit Assessment Data

Grade	Unit 1	Unit 2	Unit 3	Unit 4
2 nd	54%	57%	66%	60%
3 rd	57%	47%	52%	60%
4 th	28%	43%	55%	37%
5 th	38%	39%	46%	49%
6 th	38%	36%	43%	29%
7 th	21%	37%	42%	22%
8 th	42%	41%	35%	34%

2016-2017 Unit Assessments Comparison

ELA – English Language Arts



Academic Year 2016 & 2017

Unit Assessment Data: ELA – English Language Arts

Grade	Overall Average Scale Score Unit 1	Overall Average Scale Score Unit 2	Trend, % pts. + or -	Overall Average Scale Score Unit 2	Overall Average Scale Score Unit 3	Trend, % pts. + or -	Overall Average Scale Score Unit 3	Overall Average Scale Score Unit 4	Trend, % pts. + or -
2nd	54%	57%	↑ +3%	57%	66%	↑ +9%	66%	60%	↓ -6%
3rd	57%	47%	↓ -10%	47%	52%	↑ +5%	52%	60%	↑ +8%
4th	28%	43%	↑ +15%	43%	55%	↑ +12%	55%	37%	↓ -18%
5th	38%	39%	↑ +1%	39%	46%	↑ +7%	46%	49%	↑ +10%
6 th	38%	36%	↓ -2%	36%	43%	↑ +7%	43%	29%	↓ -14%
7th	21%	37%	↑ +16%	37%	42%	↑ +5%	42%	22%	↓ -20%
8th	42%	41%	↓ -1%	41%	35%	↓ -6%	35%	34%	↓ -1%

ACTION Plan:

- Improvement of intervention and Enrichment Program (FLEX TIME)
- Continuation/improvement of weekly data analysis.
- Revision of Math and LA Curriculum.
- Continuation/improvement of Common Planning time
- Adaptation of new observation Model (Kim Marshall)
- Continuation of Professional Development (SIOP, i-ready)
- Adaptation of new Unit Assessments

Unit Comparison – Academic Year 2016 & 2017

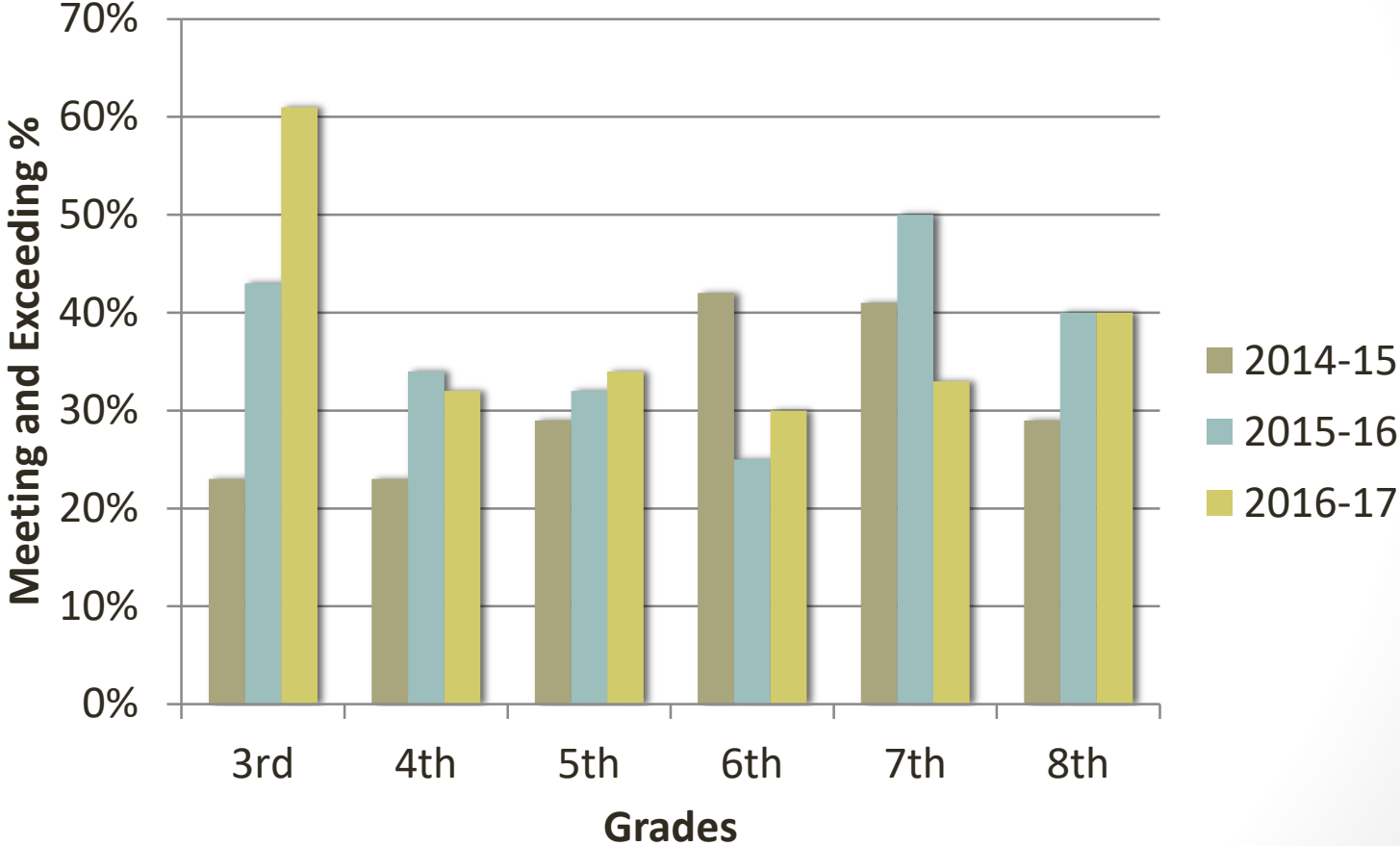
Math Unit Assessment Data –Average Scores

Grade	Overall Average Score Unit 1	Overall Average Score Unit 2	Overall Average Score Unit 3	Overall Average Score Unit 4
2 nd	78%	81%	85%	89%
3 rd	76%	84%	72%	66%
4 th	63%	49%	58%	56%
5 th	58%	45%	47%	50%
6 th	54 %	51%	53%	53%
7 th	50%	36%	33%	35%
8 th	35%	33%	25%	35%
8 th - Algebra	61%	61%	43%	49%

**Comparison of Greater Brunswick Charter School's
Spring 2014, 2015 and 2016 **PARCC DATA**
Meeting or Exceeding grade level
ELA – English Language Arts**

Grade	2014-2015	2015- 2016	2016- 2017
3rd	23%	43%	61%
4th	23%	34%	32%
5th	29%	32%	34%
6th	42%	25%	30%
7th	41%	50%	33%
8th	29%	40%	40%

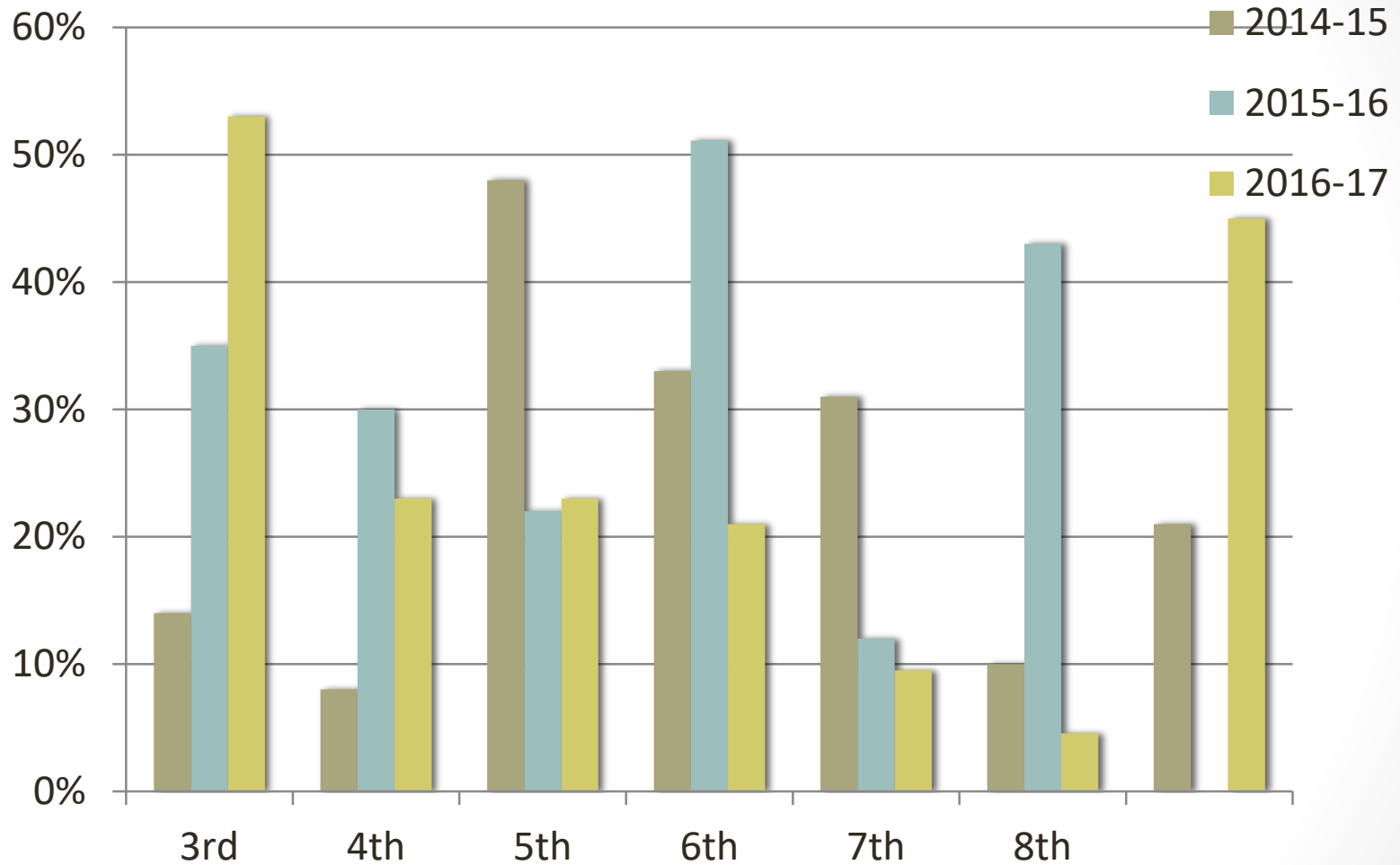
**Comparison of Greater Brunswick Charter School's
Spring 2014, 2015 and 2016 PARCC DATA
-Meeting or Exceeding grade level-
ELA – English Language Arts**



**Comparison of Greater Brunswick Charter School's
Spring 2014, 2015 and 2016 **PARCC DATA**
Meeting or Exceeding grade level
MATH**

Grade	2014-2015	2015- 2016	2016- 2017
3rd	14%	42.5%	53%
4th	8%	35%	23%
5th	48%	30%	23%
6th	33%	22%	21%
7th	31%	51.1%	9.5%
8th	10%	12%	4.55%
Algebra I	21%	43%	45%

**Comparison of Greater Brunswick Charter School's
Spring 2014, 2015 and 2016 PARCC DATA
Meeting or Exceeding grade level
MATH**



**PARCC GBCS ELA-English Language Arts School
Cohort Comparison 2014, 2015 & 2016**

Grade Now	2014-2015	2015- 2016	2016- 2017
3rd	N/A	N/A	61%
4th	N/A	43%	32%
5th	23%	34%	34%
6th	23%	32%	30%
7th	29%	25%	33%
8th	42%	50%	40%

PARCC GBCS MATH School
Cohort Comparison 2014, 2015 & 2016

Grade Now	2014-2015	2015- 2016	2016- 2017
3rd	N/A	N/A	53%
4th	N/A	42.5%	23%
5th	14%	35%	23%
6th	8%	30%	21%
7th	48%	22%	9.5%
8th	33%	51.1%	4.55%

All Bank Accounts Included

Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
A:N1822	6/16/17	State of NJ Pensions and Benefits			
		Corporate ACH Teps Heal	70,528.39	P201700314	11-000-290-270-000-000
		Corporate ACH Teps Heal	79,692.40	P201700314	11-000-290-270-000-000
		Corporate ACH Teps Heal	86,108.54	P201700314	11-000-290-270-000-000
		Corporate ACH Teps Heal	84,790.54	P201700314	11-000-290-270-000-000
Total Check Amount:			321,119.87		
A:00160	6/27/17	TREASURER, STATE OF NEW JERSEY			
		fica reimb to state	4,671.78	P201600705	10-421: A/P
A:N1819	6/27/17	PAYROLL ACCOUNT			
			8,299.11	10 - 141	STATE A/R
		K-1 Teacher Sal.	11,102.97	P201700168	11-110-100-101-000-000
		K-1 TA Salary	7,402.85	P201700168	11-110-100-106-000-000
		1-5 Teacher Sal	22,257.04	P201700168	11-120-100-101-000-000
		1-5 TA Salary	7,273.70	P201700168	11-120-100-106-000-000
		6-8 Teacher Salary	16,703.10	P201700168	11-130-100-101-000-000
		6-8 TA Salary	1,560.05	P201700168	11-130-100-106-000-000
		Other Salaries for Instruction	200.00	P201700168	11-190-100-106-000-000
		Other Salaries for Instruction	17,299.50	P201700168	11-190-100-106-000-000
		Other Salaries for Instruction	2,740.00	P201700168	11-190-100-106-000-000
		Other Salaries for Instruction	3,000.00	P201700168	11-190-100-106-000-000
		Other Salaries for Instruction	970.20	P201700168	11-190-100-106-000-000
		SP ED Sal Teacher	15,759.98	P201700168	11-200-100-101-000-000
		SP ED Sal Teacher	1,990.51	P201700168	11-200-100-101-000-000
		SP ED Sal Teacher	1,696.38	P201700168	11-200-100-101-000-000
		Special Ed TA Salary	7,545.73	P201700168	11-200-100-106-000-000
		BSI Sal Teach	12,707.25	P201700168	11-230-100-101-000-000
		BSI Sal Teach	1,846.20	P201700168	11-230-100-101-000-000
		ESL Sal Teach	5,319.44	P201700168	11-240-100-101-000-000
		Nurse Salary	3,286.15	P201700168	11-000-213-110-000-000
		Support Services - Salary	5,048.90	P201700168	11-000-219-100-000-000
			2,791.86	P201700168	11-000-221-104-000-000
		Salary Admn. - Ed. Director	11,616.67	P201700168	11-000-230-104-000-000
		Salaries of Secretarial/Cleric	5,381.88	P201700168	11-000-230-105-000-000
		Asst. to School Business Admin.	2,231.67	P201700168	11-000-251-104-000-000
		Asst. to School Business Admin.	250.00	P201700168	11-000-251-104-000-000
		IT Salaries	3,511.68	P201700168	11-000-252-104-000-000
		Custodial Salaries	5,784.22	P201700168	11-000-262-110-000-000
		Social Security	5,478.89	P201700168	11-000-290-220-000-000
		Other Retirement	222.68	P201700168	11-000-290-240-000-000
		Unemployment, Disability, Etc.	562.64	P201700168	11-000-290-250-000-000
		Title I - Support Salaries	98.10	P201700168	20-231-200-100-000-000
		Salaries - Lunch Aides	5,389.94	P201700168	60-910-310-100-000-001
		Salaries - Lunch Aides	1,050.00	P201700168	60-910-310-100-000-001
		After School Staff Salaries	3,310.73	P201700168	61-800-330-106-000-000
Total Check Amount:			201,690.02		
The Grand Total of all Checks from Fund 10 is:			12,970.89		
The Grand Total of all Checks from Fund 11 is:			504,662.01		
The Grand Total of all Checks from Fund 20 is:			98.10		
The Grand Total of all Checks from Fund 60 is:			6,439.94		
The Grand Total of all Checks from Fund 61 is:			3,310.73		
The Grand total of all checks for this period is:			527,481.67		

All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
---------------	-------------	---	---------------	----------------------	--

We the undersigned board members certify that we have approved the expenditures represented by the above list of checks.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____